

ICT30120

Certificate III in Information Technology

learnme.edu.au

RTO: #31449



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1300 859 094 | learnme.edu.au

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ABN: 25 636 309 904

Course at a glance

Learn the skills you need to develop as an advanced ICT user and qualify for entry-level ICT roles. This course helps you explore a variety of ICT technical functions and choose a specialty that suits you.

JOB PROSPECTS

- Help Desk Officer or Assistant
- ICT Operations Support Officer
- ICT or PC Technician

QUALIFICATION

ICT30120 Certificate III in Information Technology

STUDY ONLINE

Online Australia-wide
All States and Territories

WAYS TO STUDY

- ✓ Online
- ✓ Study while at school
- ✓ Homeschooling
- ✓ Traineeship
- ✓ Recognition of Prior Learning (RPL)

Cost Structure

Full payment	\$2,980.00
3 Month Plan	6 X Payments \$496.00
6 Month Plan	12 X Payments \$248.00
RPL (Recognition of Prior Learning)	\$1470.00

Finance is available to approved purchasers. 10% discount for Full Payment upfront. A small setup fee may apply on payment plans. See website for details.

Course Overview

Get ready for a career in IT (or ICT) with employability skills that will enable you to work in a number of diverse roles within the IT industry. This might include network and systems administration, web and digital media technologies, programming or software applications.

Install Operating Systems

Kick it off with learning how to take an empty shell of a computer and load it up with some Windows goodness and make it ready for use in a workplace.

Defend against Cyber Attacks

Don't be a victim of cybercrime. Learn how to set up a company so they can store and share data securely. Did you know that even sending an SMS can put the whole organisation at risk?

Start Programming

We'll get you started at the very beginning with some basics and then you'll make a game with python.

Run system diagnostics

Troubleshoot system problems on multiple platforms and conduct preventative maintenance.

Administer operating systems

Manage a computer system for a solo client or server including backup, restore, security and licenses.

Course Units

The ICT30120 Certificate III in Information Technology qualification is made up of 12 units comprising 6 core units plus 6 elective units.

The six core units are designed to provide a solid ICT skills base in the workplace. The remaining 6 units allow students to move into specialist streams of interest within the Cert III framework that will complement their current work roles or propel them towards their career goals.

BSBCRT301 - Develop and extend critical and creative thinking skills

BSBXCS303 - Securely manage personally identifiable information and workplace information

BSBXTW301 - Work in a team

ICTICT313 - Identify IP, ethics and privacy policies in ICT environments

ICTPRG302 - Apply introductory programming techniques

ICTSAS305 - Provide ICT advice to clients

ICTICT302 - Install and optimise operating system software

ICTICT304 - Implement system software changes

ICTSAS308 - Run standard diagnostic tests

ICTSAS304 - Provide basic system administration

ICTPRG430 - Apply introductory object-oriented language skills

ICTPRG435 - Write scripts for software applications

Get Extra Grade 12 Points

If you need extra points to gain your senior certificate in your state of study, completing the ICT30120 qualification may gain you additional points.

You can complete the Certificate III in Information Technology either while you are at school or even after you have completed but and still need additional Points to gain your Grade 12 Certificate.

You can either enrol online directly as a student with LearnMe or contact your school who can inquire on your behalf. Your school may already be part of our School Partnership Program. We are happy to speak to someone at your school on your behalf. Just contact us and we can discuss this with you.

To determine exactly how many Grade 12 points you might gain you should speak with the Student Pathways Coordinator at your school or contact your State's department for Grade 12 such as the [QCAA](#) in Queensland.

Skills Recognition

Do you already have skills in IT? If so, you could be holding a nationally recognised qualification.

Getting your IT certificate is easy and you can do it right from your desk. Using our online skills recognition tool, we can easily take you step by step through proving your skills without you having to leave your home or office.

Our online trainer will guide you through the recognition process one simple step at a time. They will ask you some questions to prove your knowledge on each subject, and then you'll have the opportunity demonstrate your skills and upload your evidence from your own computer. Providing references, your resume or work history, and examples of work you have done will also help the recognition process and our trainer will give you opportunities to include these as evidence.

You don't have to know it ALL to enrol in a skills recognition course. For every subject that you CAN prove your skills, we can give you a nationally recognised credit in that course. So even if you don't quite have all the skills, we can provide you with credits on the subjects that you do, and offer training on anything you might need further assistance with a simple upgrade to our course content for any units that require it.

Additional Information

Before you enrol in the course, please view our Student Handbook for our policies on refunds, privacy and more.

If you have any questions about these requirements please contact us. This qualification is current as listed on TGA (training.gov.au).

Traineeships

Online Traineeships in Certificate III in ICT30120 are now available.

If you would like more information about doing a traineeship with LearnMe please call our friendly course advisors on 1300 859 094 or chat live with us during business hours.

How to enrol

It's simple to enrol with LearnMe. Call us with any questions you have and follow the guide below.

Download our Student Handbook

Before you enrol in the course, please review our Student Handbook for our policies on refunds, privacy and more.

If you have any questions about these requirements please contact us. This qualification is current as listed on training.gov.au.

Documents to have ready

- Identification (school I.D. or current Driver's Licence)
- USI - (Unique Student Identifier if you are still at school)
- LUI - (QCAA online learning account number if you are still at school in Queensland)

What you'll need

- A computer with Windows 7, 8, or 10 with audio (headphones are recommended)
- A printer
- Microsoft Office 2013 or 2016 (recommended). This includes Office365 users. LearnMe will provide you with a FREE Office 365 Student Licence for the duration of your course. Microsoft Word, Excel, and PowerPoint applications are compatible with PC and Apple devices.
- A broadband internet connection for downloading and uploading files
- For your assessments, you will need to complete various projects which require you to access social media websites, install free software and record your screen using free screen recording software. If the software is blocked on your network you can use an alternative recording method such as a smart phone to record and upload to YouTube for assessments that require it.
- Access to a digital device such as a smartphone
- Access to a workplace for the purpose of answering workplace related questions. (This can be a school or even a home office.)
- A digital still camera. (A smart phone can be used but a dedicated camera is preferred.)
- A can do attitude!

How to Pay Online

Our process is simple. Click 'APPLY NOW' to load our payment options page. We accept Visa, Mastercard, American Express and Discover Network.

If you are paying on behalf of someone else, be sure to add their name in the comments box provided. Also provide the email address you would like the payment receipt sent to.

Payment Options

LearnMe accepts payment in full, or 3 month / 6 month payment plans.

If you are a school or employer purchasing this course on your students' or employees' behalf and would like to receive an invoice, please use the 'Pay on Invoice' payment option. Enter the coupon code '*payoninvoice*' and click the '*Apply*' button, and finally the 'Purchase for Free' button and we will contact you. (Please also include the students full name in the 'comments' box and your name and email address). This also applies if you would like to pay via a method not listed above, such as bank transfer or PayPal.

Once a payment method has been submitted you will receive a payment confirmation email, including a link to the enrolment form. Please complete the enrolment form and keep a look out for our welcome email with details on how to log into your course.

Subsidised Study

To find out if you're eligible to study as a Trainee with a wage subsidy like the Australian Government B.A.C. Scheme, please email us or phone LearnMe on 1300 859 094.

Money Back Guarantee

We offer a 30 day money back guarantee if you're not completely satisfied with no questions asked.

Contact LearnMe for more details. 1300 859 094.

Location:

6/152 Siganto Dr, Helensvale. Qld 4212

Phone:

1300 859 094

Email:

info@learnme.edu.au

Social:



LearnMe offers Nationally Recognised courses as a Registered Training organisation. To find out more about Nationally Recognised Training, visit training.gov.au